

## ST ANDREW'S CHURCH, READING STREET

### Minutes of the Parochial Church Council held on Wednesday, March 9<sup>th</sup> 2016

Item		Action
1	<p><b>OPENING PRAYER</b>  <u>Present:</u> Rev'd Philip Musindi opened the meeting with prayer. <u>Present:</u> D. Box, R. Collins, C. Eldred, D. Foster, S. Foster, J. Graham, P. Long, B. McParland, R. Owen, G. Silsbury, B. Turp.</p>	
2	<p><b>APOLOGIES:</b> F. Pearse, J. Vince, T. Waters</p>	
3	<p><b>MINUTES OF LAST MEETING:</b> The Minutes of the meeting of 13<sup>th</sup> January were approved, proposed by B. Turp and seconded by B. McParland.</p>	
4	<p><b>MATTERS ARISING</b>            4.4 Hygiene Certificates: A confirmatory email received from Thanet Council's Environmental Health Officer that formal training and registration is not required, based on the low number of catering events.            4.5: Four applicants for the Archdeacon post to be interviewed on 14<sup>th</sup> and 15<sup>th</sup> March.            4.12: A change in PCC meeting dates from May 11<sup>th</sup> to May 25<sup>th</sup>.  <u>Time and Talents Directory:</u> This to be updated after the APCM. B. McParland had passed on details to S. Kemp and J. Graham for completion.            4.13 The Bishop had renewed permission for M. Hawthorne to give communion by extension. Rev'd Musindi reported that Rev. Peter Dadd had renewed his PTO (permission to officiate) which would save having to apply to the Bishop for permission for Rev. Dadd to cover his absences.</p>	<b>JG</b>
5	<p><b>CORRESPONDENCE:</b> None received.</p>	
6	<p><b>COMMUNITY HALL:</b> G. Silsbury introduced Chris and Chris Naumann who had offered support in looking for major institutionalised funding towards the sum of £150,000. The group has been working with Charlotte McCaulay, the assistant stewardship advisor for the Diocese and had identified six Foundations to whom they could apply. This was dependent on marketing the Hall totally as a Community Hall and not part of the church. Local companies and businesses would also be approached, some of whom may require “match funding” and parishioners could be asked to give interest-free loans or gifts. A short-list of those to be approached were celebrities with a connection to the area such as Brenda Blethyn, Dermott O'Leary, and firms such as Keele Toys, Thorley Taverns, Blaze Signs, London Array, Land Securities (encompassing most of Westwood Cross businesses), North Foreland Golf Club and Howdens. Other suggestions to the Naumanns were welcome (Pfizer, Waitrose, Laura Carmichael). The strategy was to first obtain the bulk of the money, then gather smaller contributions. The Voyagers' Mission Group had confirmed a donation of £5,000 to the Hall and there was unanimous PCC agreement to B. Turp's proposal to earmark the £17,900 legacy from Jean Vince towards the funds. This has been confirmed, and agreed by John Vince that the legacy could be used for this purpose, but if it was not needed, would be put back into the accounts. Two reasonable quotes for the work had been received, but cannot be taken up until the money is there. The stewardship advisor had not thought that the fact the Hall was owned by the church would</p>	

	<p>be a problem, as it was used as a community hall, which was key to the strategy. It was possible that Trusts would ask for a nominated person and that could be a member of the PCC. Trusts are also likely to want to see the finances in support of the grant application, which would require some work on the accounts. If the strategy outlined was successful, £80-90,000 could be raised, with the remainder being funded in-house, which could include inviting parishioners to make interest-free loans. The church's insurers could also be approached for a donation. A marketing plan will be worked up to be put to the congregation. By the end of March 75% of the funding will need to be identified in order to get work started in August/September this year, which was a tall order at this stage, but efforts will continue. Mention could be made at the APCM at the end of April, but it was important to get the larger funding in first, and then further down the line have the smaller fund raising events such as coffee mornings, etc. This strategy, proposed by the stewardship advisor was approved. Those involved (Hamish McGregor <i>et al</i>) in raising substantial funds for the St. Peter's Tower to be approached for advice on the big events they arranged, such as concerts. Mr and Mrs. Naumann were thanked for their work and for attending the meeting.</p>	<p><b>BT</b></p> <p><b>GS-&gt;C&amp;CN</b></p> <p><b>GS-&gt;C&amp;CN</b></p>
<b>7</b>	<p><b>“I CAN SEE”</b>: Maxine Gregory had secured ordering of copies of the book with Kent Libraries; twenty books displayed at Spratz (a pre-school group) via St. Peter's Church; a copy on display at Holy Trinity church with order forms; copies on sale at Victory Newsagents in Broadstairs and an advertisement in the “Broadie”. Copies were still being held at the Methodist Church and a display copy and order forms at the Baptist Church. Trevor Clarke, organiser of “Lark in the Park” to be approached with regard to our having a stall at the event in the summer, and selling books.</p>	<p><b>JG</b></p>
<b>8</b>	<p><b>MAGAZINE</b>: The first, complimentary edition had issued. Comments were invited – the main one being the need for more items from church groups and congregation generally – <i>e.g.</i> items such as B. Goddard's marathon runs, the Hawthornes' work in South Africa, holidays/working holidays around the world, following-up items in the news-sheets, summary of Lent talks. Pauline Jackson had again taken on the editorship and although she would be willing to ask contributors for items, she would want a remit for the magazine. This edition had contained an advertisement and there was agreement to having advertisements in the magazine and to producing it as cheaply as possible, keeping the price at 50pence. Two quarter pages of advertisements (8) was thought to be ideal. If enough advertising space were taken up, the magazine could be distributed locally. The Churchwardens offered to ascertain from other magazines what they charged for advertisements. The St. Andrew's magazine would be “going it alone” until all incumbents in the Group had been appointed, thought to be in a year's time. Agreed to ask Pauline Jackson to ask people for items that could be published.</p>	<p><b>GS/BMcP</b></p> <p><b>GS/BMcP</b></p>
<b>9</b>	<p><b>MONTHLY QUIZ</b>: Anne Dickinson had agreed to continue compiling and selling this, after Barbara McParland leaves, until the end of this year, but help in selling it on the first and second Sundays in the month was needed as Anne is sometimes undertaking other duties after the Sunday morning service. David Box kindly offered his help. The Quiz generates £40/£50 for church funds and it will be important to find someone/people to keep it going from the end of this year.</p>	<p><b>DB</b></p> <p><b>All</b></p>
<b>10</b>	<p><b>DEANERY SYNOD UPDATE</b>: Next meeting will be after the APCM.</p>	

11	<p><b>BROADSTAIRS GROUP MINISTRY:</b> St. Peter's incumbent: A female candidate had been unsuccessful at interview and further interviews will now be held after Easter, meaning that an appointment would not commence until the autumn. Rev'd Dominic Fenton will be licensed at Holy Trinity on 15<sup>th</sup> March at 7.00 p.m. Although St. Andrew's is keen to move on, the delay with the St. Peter's appointment has unfortunately led to the stalling of the Group discussions on working better together, in terms of cost savings, asset lists, etc. The next Group meeting is on 12<sup>th</sup> May with the role of Chairperson passing to Holy Trinity. Thanks were expressed to Barbara McParland, for her chairing of the Group meetings thus far.</p>	
12	<p><b>FINANCE:</b> The Treasurer had circulated his report ahead of the meeting and was pleased to report that £1,400 in tax rebates had been received this morning which should enable the Parish share to be paid at the end of March. A grant from the Friends had been received to repay money given to K. Green for curtain repairs. Krystina is also looking at making a curtain for the Lady Chapel. B. Turp will take over the Gift Aid system from M. Bruce from the beginning of April and although the paper-based system will be retained for simplicity, the Treasurer will be able to access the figures within days of the month's end, thus reducing delays in receiving refunds. Gift Aid envelopes were replaced about eighteen months ago and HMRC is changing the wording again, with all Diocesan forms having to be re-done. The treasurer is to undertake a full review of current donors and once this exercise is complete he will request new declarations from everyone within the Gift Aid scheme.</p>	
13	<p><b>ADMINISTRATOR'S REPORT:</b> A new weekly hiring of the church and enquiries from possible hall hirings were welcomed. It was hoped that improvements to the hall will engender more income in future. S. Kemp to be asked to give a comparative figure of when the hall is available for letting and how much time of that time it is actually let. Better advertising of the price for casual lettings would help inform the public – this could be displayed on the notice board outside the hall and passed to D. Foster for the website, as well as being advertised in the newsletter, magazine and to schools. Thanks were expressed to S. Kemp, also for all the extra maintenance work he undertakes in addition to his Administrator's job.</p>	<p><b>SK/GS/ BMcP</b></p>
	<p><b>REPORTS FROM THE WORSHIP AND MISSION COMMITTEES</b> had been pre-circulated and read. Two reports with an “Outreach” theme had been received from a parishioner volunteering at HMP Rochester running a music workshop, and also temporarily serving as an associate governor of St. Peter's school, helping to improve liaison between school and church. The latter appointment was an interim one, to cover the lack of an incumbent at St. Peter's church. Both roles demonstrated good work as part of Outreach and were intended by the writer for the APCM. However, as both were lengthy reports, it was agreed to summarise them for the APCM under the auspices of the Mission Committee.</p>	<p><b>RC</b></p>
14	<p><b>PREPARATION FOR THE APCM:</b> Meeting will be on 27<sup>th</sup> April; AOB items to be notified beforehand. Four PCC vacancies were anticipated and we are still carrying one Deanery Synod vacancy. A question arose as to whether, in the interests of meeting efficiency, the PCC needed to fill all the positions to which it is entitled. However, it was argued that four effective sub-committees now fed into the PCC and although four places are available, we may not fill them all. The Accounts</p>	

