

**ST. ANDREW'S CHURCH, READING STREET**

**Minutes of the Parochial Church Council held on Wednesday, 11<sup>th</sup> January 2017 at 7.30p.m.**

<b>Item</b>		<b>Action</b>
<b>1</b>	<b>OPENING PRAYER</b> Rev'd P Musindi opened the meeting with prayer. <u>Present:</u> R. Collins, D. Foster, S. Foster, J. Graham, P. Jackson, P. Long, G. Silsbury, B. Turp	
<b>2</b>	<b>APOLOGIES:</b> C. Eldred, R. Owen, F. Pearse	
<b>3</b>	<b>MINUTES OF LAST MEETING:</b> The Minutes of the meeting held on 16 <sup>th</sup> November 2016 were approved, proposed by R. Collins and seconded by S. Foster.	
<b>4</b>	<b>MATTERS ARISING:</b>	
	<u>Minutes:</u> A wording change was made to the Minutes of 16 <sup>th</sup> November 2016 under item 5 "Community Hall update/interest-free loans"; sentence to read: "It was hoped to raise up to £60,000 through the loans scheme, with £6,000 already pledged prior to the launch". 4.9 – The brochure "Upwards and Outwards" has been launched, outlining the actions agreed by the PCC on the Awayday. 4.10 – <u>Social Committee:</u> A <u>pancake party evening</u> is planned for Saturday, 25 <sup>th</sup> February targeted at families and Sunday school, to run from 6.00p.m.-8.30 p.m., with supper and entertainment. Flyers advertising the event are being made, the cost of the event is £2/adult; £1/child. Juice will be provided; people to bring their own alcohol if they wish. <u>A May Queen Event</u> is planned for May Day afternoon (6 <sup>th</sup> May) in the church, with tea in the hall. 4.11 – The Friends had agreed to covering the cost of the ladder, and the storage shed which will include the concrete base.	
<b>5</b>	<b>REVIEW OF CHRISTMAS SERVICES:</b> Rev'd Musindi read from the Worship Committee Report of 4 <sup>th</sup> January (now circulated to PCC members). Complime services had been poorly attended and it was suggested that an explanation of this service be published in the magazine and the news-sheet to try and encourage better attendance at both Lent and Advent. It was agreed to try out the suggestion of constructing the Christingle during the service this year. An estimated 300 people had attended and the organisation had been good, with no problems. The Worship Committee will review which services to hold on Christmas Eve this year, this being on a Sunday. There was agreement to having a specially baked cake in the Hall after the service at Pentecost (4 <sup>th</sup> June).	PM  RC  PJ
<b>6</b>	<b>CORRESPONDENCE:</b> A letter from the Diocesan Secretary that 2017 is the year for elections of lay parish representatives to the Deanery Synod. St. Andrew's can elect 3 representatives.	
<b>7</b>	<b>COMMUNITY HALL/INTEREST-FREE LOANS:</b> R. Collins reported that £21,600 had been received to date in loans and gifts; (£15,000 in loans) and will show in the 2016 accounts. Gift Aid will	

	<p>be added where applicable. The Treasurer reported that the total figure is now £44,500.00, (with an estimated £1,000 yet to come from Gift Aid) which now enables the project to enter the work phase, starting with the roof and walls. F. Thorley had offered assistance in finding the best sources for the work and materials. It was important to engage with contractors as soon as possible in order to start work this year, and to keep up the flow of information to the congregation, in the hope of encouraging more people to offer loans/gifts as they see work getting underway. Leaflets have been produced and will be sent out and the churchwardens will give an update to the congregation on the first Sunday in Lent.</p>	RC/GS
8	<p><b>“GIVING FOR LIFE”:</b> Answers to a pre-circulated questionnaire on giving were discussed, to identify and prioritise areas for development . It was agreed that the findings would be looked at by the Finance Committee and reported back to the PCC.</p>	FC
9	<p><b>FINANCE REPORT:</b> It was agreed that in future the Minutes of the Finance Committee would be pre-circulated. The Treasurer referred to the general fund showing a deficit of £1,015 but explained that once December’s Gift Aid has been received, he expected the final figure to be a surplus of round about £800. “I Can See” balance was at £870, after transferring £1,000 to the general account. It was agreed to advertise the book in the Parish magazine every month and consider publicising it at young people’s baptisms. The profit from the magazine is not known; B. Turp will ascertain from the Administrator the photocopying costs. The Finance Committee will look at the costing/pricing of the magazine (currently at 50p) and report to the next PCC as an agenda item. Although the purchase moneys are requested to be placed in the wall slot it is not known if all funds are paid in this way so exact revenue figures are not available. Also for consideration was a suggestion of distributing copies locally free of charge. The magazine has been well received by the congregation and compliments received on its content.</p>	BT/JG  PJ  FC
10	<p><b>GROUP MINISTRY:</b> The Group Lent lectures for 2017 were discussed – <b>March 4</b> at Holy Trinity (Father Dominic); <b>March 18<sup>th</sup></b> at St. Peter’s (Caroline Pinchbeck from the Diocese); <b>April 1<sup>st</sup></b> at St. Andrew’s (member of the prison fellowship).</p>	
11	<p><b>ADMINISTRATOR’S AND MISSION COMMITTEE REPORTS:</b> The Administrator’s report was welcomed; the points he raised on the trellis and the chairs will be discussed with him. <u>Mission Report:</u> The Leadership Team had met with Murray Wilkinson from the Diocese to discuss the leadership of the 10+ age group. The bottom line is that there is “no golden nugget” – apart from training material and support he can give, the main reliance will be on the qualities of the leader; we should look for that charismatic person when we have a profile written up and ask young people what they want/would help them. One approach would be to try and engage young people to take on responsibility. As an example, organising and running a beach party following Rogation Sunday.</p>	GS
12	<p><b>APCM: CHANGES TO FORMAT:</b> Now that the PCC structure has the sub- committees reporting into it, the APCM agenda should</p>	

	<p>follow that format and show where some 30 other identified teams report into the PCC, via the main sub-committees of Fabric, Worship, Mission and Finance. Reports from the main sub-committees to be included on the agenda with the aim of getting a good dialogue going. It was agreed that the Leadership Team and any other PCC member who wished to, meet to discuss and circulate a proposed agenda for review.</p>	LT
<b>13</b>	<p><b>ANY OTHER NOTIFIED BUSINESS</b></p> <ol style="list-style-type: none"> <li>1. Introduced by the Reverend Philip Musindi, on the proposition of Mr. Duncan Foster, seconded by Mr. Graham Silsbury, it was resolved unanimously that the ministry of Michael Hawthorne as Reader of St. Andrew's Church, Reading Street, Broadstairs, be continued for another twelve months.</li> <li>2. An application was made for Michael Hawthorne to conduct communion by extension at the 8.00 a.m. Sunday service and the 10.00 a.m. Thursday service on the occasions when the Reverend Musindi is on holiday or otherwise unable to conduct the service and when none of the other Priests in the Group Ministry is able to assist. Every effort will be made to cover the Reverend Musindi's absence by another Priest, but if none is available, in order to continue these services it was proposed by Mr. Richard Collins, seconded by Mr. Graham Silsbury and agreed unanimously, that the PCC ask the Vicar to request permission from the Bishop for Michael Hawthorne, Reader, to conduct communion by extension at these services.</li> </ol>	
	<p>There being no other business, the meeting closed with the Grace at 9.05 p.m. The next PCC meeting will be on Wednesday, 8<sup>th</sup> March and the APCM on Wednesday, 26<sup>th</sup> April 2017.</p>	